# **Expedient Technology Solutions, LLC**

# Job Description - Infrastructure Support Engineer

### Description

Expedient Technology Solutions (ETS) is a rapidly growing managed IT services company located in Miamisburg, Ohio. ETS has developed a strong reputation for providing outstanding customer service and for being a collaborative, strategic partner. We are looking for an experienced **Infrastructure Support Engineer** to join our growing team!

## Responsibilities

- Assist with projects that range from configuring and upgrading firewalls, switches, wireless networks, O365
  migrations, server migration/upgrades (physical, virtual, cloud-based, and Microsoft Exchange), backup solution
  deployment, and cybersecurity solutions for ETS Clients.
- Work with junior level team members to provide training and assist with escalations.
- As needed, resolve client IT issues and requests over the phone or via remote connection to client systems and infrastructure through our RMM and PSA tools.
  - Typical client IT issues and requests include active directory, group policy, server, networking (wireless, firewalls, switches), and application liaison support.
- Use established processes and procedures to manage your assigned service and project tickets in the RMM system.
- Document and record time for all actions taken when working or resolving customer issues in the RMM system.
- Participate in the after-hours on-call rotation as the EOC (Engineer On-call).
- Perform other duties as assigned.

# Technical Skills – Experience with 1 - 2 of the following:

- Ability to implement and support Virtualization environments, including VMWare and Hyper-V.
- Ability to implement and support Cloud environments, including Office 365, Azure, and/or AWS.
- Ability to implement and support Network Infrastructure, including Fortinet, Extreme Networks, and/or Aruba.
- Experience supporting complex Wireless Networks, utilizing Extreme Networks/Aerohive and Fortinet.
- Experience implementing and supporting Backup/Disaster recovery, utilizing Veeam.

#### **Essential Skills**

- Effectively communicate with clients and ETS team members. Communication is key to our success.
- Be innovative and consultative when collaborating with clients. The value of ETS comes not only from solving the client's issues but helping to avoid reoccurring issues.
- Follow ETS policies, procedures, and service delivery expectations to ensure consistency.
- Collaborate with team members on projects and issues as necessary. Provide and receive training as necessary.

### **Expectations & Professional Growth**

- Work scheduled hours Monday through Friday 8:00AM 5:00 PM, with after-hours support and project tasks as needed. Schedule flexibility will be provided as determined by manager for after-hours tasks.
- It is expected you will continue to grow as team member through continued education (certification plan), research and study, and interaction with other professionals and leaders.
- In addition to working in the ETS office, occasional travel to local customer sites may be required. Reliable transportation is necessary.

# **Expedient Technology Solutions, LLC**

# Job Description - Infrastructure Support Engineer

### Requirements

- It is desired you have a minimum of an associate degree in a related technical field.
- There are company specified certifications you must achieve to be in this position.
- Having 3-5 years of experience in a related technical role is required.
- This position requires you to complete process and technical training during your first 30 days.
  - These requirements involve shadowing team members, learning training procedures, client communication expectations, and specific technical skills/knowledge. This will be outlined in your onboarding schedule.
  - Technical skills and knowledge include but are not limited to, Windows Server OS, Group Policy, Active
     Directory, backup technologies, storage, foundational to advanced networking.

# What is in it for you?

We offer a competitive total rewards program that includes:

- An executive team that cares about you and your career growth
- Competitive Health Insurance package
- Dental & Vision insurance
- Competitive PTO and flexible work schedule
- Retirement plan (401K) with company match

## **Purpose Statement and Core Values**

<u>Purpose Statement</u> - Reshape the experience for clients and team members.

### **Core Values**

- Continued Growth: ETS places a strong focus on each team member continually growing both professionally and personally.
- Honest Communication: ETS places a strong focus on consistent and honest communication between all team members and clients.
- *Deliver "Wow" through Service*: ETS provides Stress Free IT managed services, which promises an experience that goes above and beyond our clients' expectations.
- Honor your commitments: ETS team members are expected to honor their commitments to our clients and company.
- Respect and Serve Others: ETS is founded on biblical based principles and places a strong focus on team members serving others and giving back to our community.
- Balance: ETS recognizes and supports the need for each team member to enjoy a quality life outside of work.